



MINUTES

BOARD OF TRUSTEES HUI

Name: Maangere Bridge School Board Hui

Date: Thursday 9 May 2024

Time: 7pm to 9pm (NZDT)

Location: Māngere Bridge School

Board Members: Nicola Owen (NO) (presiding member), Simon Hughes (SH), Piki Diamond (PD) Maxx Inu (MI), Konrad Kurta (KK), Susana Guttenbeil (SG), Bernice Mata'utia (BM) (principal).

Attendees: Amanda Peart (secretary)

1. Meeting opening

1.1 Opening karakia

1.2 Interests register 7pm

Action:

Secretary to send out interest register to board members to check and add any interests relevant to their board role (financial and otherwise),

1.3 Welcome new members 7.10pm

Board welcomed new parent reps, Konrad Kurta and Susana Guttenbeil and did a roundtable of introductions.

Presiding member introduced code of conduct, notes that new members will need to sign this.

1.4 Presentation on PB4L programme. 7.25pm

Presentation by DP on the PB4L programme.

Board notes its thanks to the DP for her presentation.

Action:

Send presentation documents to members

1.4 Minutes 8.30pm

General minutes:

It is noted from action points from previous minutes that there are currently no non-teaching staff that use restraint, so Board do not need to approve any.

Board notes that ERO will be coming soon.

Action:

Konrad Kurta to do H&S walk around with Principal this term - see Principal's report agenda item.

Resolution:

April Board minutes confirmed as presented.

MOVED: NO

SECONDED: PD

Carried.

Board moved into committee at 8.30pm

Board moved out of committee at 8.40pm

2. Management Reports

2.1 Finance report and budget update 8.45pm

Noted that reliever spend is high, though principal notes that they are being paid from teacher salary as planned; this will be refunded by Ministry, and ensuring this is a priority for school finance team.

Board notes spend on Professional Development already over budget.

Board notes wish for more context and commentary with finance report.

Principal noted that school will continue to grow, according to stats and management is working with administration staff to apply for staffing as roll grows.

Actions:

- Secretary to check previous minutes for school camp budget information and send to Presiding Member.
- Management to respond to query regarding board budget line spend via email.
- Management to send out budget to board members in Excel format.
- Presiding member to email principal regarding some budget items she would like clarity on.
- Board will review budget in June meeting.

Resolution:

The May 2024 Monthly Finance Report to this agenda be approved.

MOVED: BM

SECONDED: PD

Carried.

2.2 10 Year Property Plan 7.55pm

Colin Tucker presented on the 10 Year Property Plan.

Colin notes that school owns 5% of the building, and are responsible for the cost of anything to that 5% - this is approximately \$26,000 cost, by end of term 3, 2025.

It is noted that top-up funding will be announced on 1 July.

Colin notes that school will need to budget for biennial roof cleaning, and quarterly gutter cleaning, tree maintenance to keep gutters clear, in 2025.

Action:

Board to communicate to Colin what they want from these rooms in main block, so he can plan.

2.3 Principal's Report 9pm

Including:

- **Health and Safety** (person and date for H&S walkthrough)

Board member KK noted he will attend this walkthrough this term.

Action:

Konrad Kurta to organise a time for a H&S walkthrough with Principal

- **PB4L:** See previous agenda item above.
- **Hearts and Minds proposal:**
 - Principal presented proposal on the programme, which aims to improve engagement; improve attendance and behaviour. She notes it may be able to be funded via grant.
 - She notes its value in supporting whaanau who need help with attendance, etc.
 - The programme would be able to assist 12 whaanau, over a 6-week programme, and would need space provided at school.
 - Principal notes it aligns with school values and Strategic Plan goals of ako and aroha and there is evidence based longitudinal research that it supports Maaori and Pasifika whaanau.
 - Noted that the programme can be standalone, and does not need to be a partnership with Rise Up Trust - can be standalone programme.
 - Board member offers to seek interest from Foundation North.
 - Staff rep supports use of it, if it can be funded externally. She notes parents need to be approached the right way and notes that school would be able to identify school whaanau who would benefit.

Resolution:

Board supports the Hearts and Minds proposal if external funding can be found.

MOVED: NO

SECONDED:MI

Carried.

Principal's Report general:

Board notes a wish for more tracking and measures - suggest a traffic light system or similar.

Actions:

Principal and Presiding Member to discuss report format at their next meeting.

Board assurances to be gone through by NO and BM and brought back to next meeting.

Resolution:

The May 2024 Monthly Principal's Report be approved.

MOVED: BM

SECONDED: NO

Carried.

Board moved into committee at 9.35pm

Board moved out of committee at 9.45pm

3 Other business 9.50pm**3.1 Swimming pool 9.50pm**

Board notes that there were 58 responses, with clear majority wishing to retain the pool.

Suggestions received to help fund the pool included co-use, fundraising, sponsorship, hireage.

Board notes possibility of funding cover through PTA funds.

Board notes that pools changing rooms need to be cleaner, based on feedback from pool users.

Actions:

PD to write something for board's contribution to newsletter.

Send recommendations to management.

Resolution:

Board accepts swimming pool recommendations.

MOVED: PD

SECONDED: NO

Carried.

Board moved into committee at 9.55pm

Board moved out of committee at 10.05pm

3.2 Policies: Confirming CCTV and Phone policies 10.05pm

Resolution:

Board approves both policies.

MOVED: NO

SECONDED: SH

Carried

3.3 Correspondence 10.10pm

Correspondence regarding The Gaff licence.

Board noted that licence hours have changed from beginning at 8am to beginning at 9am; alcohol advertising remains on umbrellas.

Board to continue with original submission, which includes opening/licence hours and advertising

4. Any other business 10.15pm

Meeting times for board to review for remainder of 2024.

Action:

NO to email for preferred board times and days for meetings.

5. Meeting closure 10.20pm

5.1 Closing karakia

Whaia te iti kahurangi, ki te tuohu koe me he maungateitei

