



MINUTES

BOARD OF TRUSTEES HUI

Name: Maangere Bridge School Board Hui

Date: Thursday 1 August 2024

Time: 6.30pm - 9.45pm

Location: Māngere Bridge School

Board Members: Nicola Owen (NO) (presiding member), Simon Hughes (SH), Susana Guttenbeil (SG), Konrad Kurta (KK), Maxine Inu (MI) (staff rep), Bernice Mata'utia (BM) (principal).

Apologies: Piki Diamond

Attendees: Amanda Peart (secretary)

1. Meeting opening 6.35pm

1.1 Opening karakia

Karakia by Smon Hughes

1.2. Email resolutions 6.40pm

10 Year Property Plan

This was passed unanimously via email and the letter has been sent.

1.3 Finance report and budget update 6.45pm

Budget:

Discussion of budget re-forecast. Note that Kirsten joined for this item via Zoom.

- First budget had a deficit of \$61k, a revised one had a deficit of \$41k, a new update tabled at the meeting has a deficit of \$49k.
- A budget line has been added in a cost for camp - it is necessary to have it in the budget line although it will be cost neutral, with no cost to the board. There is a separate line for parent contribution, and one for fundraising. These lines offset the camp expense.
- Water leak cost has reduced to approx \$20,000, to be paid via a payment plan. School will be approaching Ministry for support.
- Board suggests to also investigate whether insurance will cover water leak costs.
- Noted that the budget does not include the potential cost of filling a new entrant teacher vacancy.
- Noted that currently using teacher salary for relievers. Reliever budget has not been increased.
- Board would like an updated copy of the latest budget with some commentary, presented in a different format to make it easier to see updates.
- Board suggests budget edits be done, sent via email and passed via email resolution.
- Board notes their thanks to principal and Kirsten for their work on the budget.

Actions:

- Principal to send budget via email with an email resolution seeking approval. If not passed by email, will be taken to the September meeting.
- Principal to bring recommendations to the next board meeting regarding term deposits and investments.
- To move field trip to Stardome out of curriculum budget line into Student Enquiry budget line.
- Principal to work with office manager to claim back the money from the Ministry for the BOT elections.

Resolution:

The June 2024 Monthly Finance Report to this agenda be approved.

MOVED: BM

SECONDED: NO

Carried unanimously.

Mid-Year Data Report 7.45pm

- Doesn't include students less than 20 weeks at assessment.
- Te Hiaroa only included in maths data
- 272 students
- Whole school data: Targets across all three core areas are 70% at least
- Reading is 61% (9% increase). Increase of 24 students needed and targeting some students for this
- Writing is 54% (11% increase). 44 more students needed; some students are being targeted.
- Mathematics is 55% (2% decrease). Some target students being targeted.
- There is also breakdown by ethnicity and gender (in mainstream classes only) including Maori, Pasifika, boys and girls.
- Query over the numbers of Maori students represented in the data, compared to the number of Maori students at the school. Waitangi will add an explanation to this item next time. (explaining e.g. this number of students were not present for assessment...).
- Maori students in mainstream have increased across all core areas
- Pasifika in mainstream have increased in writing and maths and decreased in reading
- Boys in mainstream have increased in writing and decreased in reading and maths
- Girls in mainstream have increased in writing and maths and had no change in reading
- Outlined interventions including Better Start Literacy Approach; Writers Toolbox;
- Board staff rep reports that BSLA is a success story for juniors and now working to prepare the students to move onto Writers Toolbox.
- Waitangi notes the explicitly taught BSLA has the resources in there, and it's helping to fill gaps that they were seeing at year 3.
- She notes it seems to be working for staff and they will continue to check in regularly.
- Board notes its thanks to Waitangi for her time and her work on the report.

1.5 PTA item 8.25pm

- PTA Chair was unable to attend tonight. She has sent some suggestions around swimming pool via email:
 - PTA wishes to have Board direction over how they can assist.
 - They would like comms out about next steps
 - PTA suggests a sub-committee to manage pool upgrades, a sub-committee to manage pool bookings if that is a direction the school chooses to go in.
 - PTA suggests grants applications; corporate sponsorship
- Principal notes we have a quote for a pool cover - PTA have set aside funds for a pool cover.
- Principal suggests PTA are the driving force behind annual events to help fund pool maintenance, estimated to be around \$5k per year
- Board suggests having something in writing with PTA.
- Note that H&S must be considered - need to seek advice on this if pool is hired out/open

out of hours - what mitigation is needed.

Actions:

- Board presiding member to write to PTA to invite them to come to the next meeting, and let them know the board would like to use the money they have raised to purchase the pool cover.
- Principal to share swimming plan at next board meeting and delegate responsibilities.
- Management to investigate H&S implications about out of hours use of the pool - to seek NZSTA and insurer advice.

2. Management Reports 9pm

2.1 Principal's Report

Report found here:

https://drive.google.com/drive/folders/12BkfM3goreLswLD78fgWBDGVAQ7T2Gjb?usp=drive_link

- Board noted on the Annual Implementation Plan, need to report against the measures.
- Noted that Board Assurances for term 3 need feedback added.
- Noted that Mitey PD looked very good.

Resolution:

The August 2024 Monthly Principal's Report be approved.

MOVED: BM

SECONDED: NO

Carried unanimously.

2.2 Professional Growth Cycle update:

Trips to Niue (confirmed and approved); one in Hamilton; two in Christchurch (one confirmed).

Action:

Principal to confirm trip the second trip to Christchurch

Resolution:

Board approves this Professional Development plan and Principal will bring back a proposal to the board for NZPPA in Christchurch in November if she wishes to attend.

MOVED: NO
SECONDED: SH
Carried unanimously.

3. Minutes 9.10pm

General minutes:

June minutes:

Update on board action in June minutes: SH has emailed Steph Tawha regarding potential dates for a hui with Te Ahiwaru.

Action:

To include delegations in the September meeting agenda.

Resolution:

June Board minutes confirmed as presented.

MOVED: BM
SECONDED: NO
Carried unanimously.

July minutes: this meeting was held over Zoom on 11 July.

Resolution:

July Board minutes confirmed as presented.

MOVED: NO
SECONDED: KK
Carried unanimously.

Board went into committee at 9.20pm
Board came out of committee at 9.40pm

4. General items

4.1 Giving Effect to Te Tiriti o Waitangi 9.40pm

SH notes actions that can be taken which is useful. He supports recommendations in the document.

SG notes that it's the board's responsibility to implement it as a board - suggestion that when

full board in attendance, we work out a plan as a board, what 'giving effect' means, how we are doing it.

Resolution:

That the Board invites the Principal and the new Deputy Principal Haki Wilson to share with the next Board meeting as outlined in this paper with a view towards the Board progressing the work of the school in "giving effect to Te Tiriti o Waitangi".

MOVED: NO

SECONDED: SH

Carried unanimously.

4.2 ERO update 9.45pm

ERO visit went well; they will come back in March 2025.

4.3 Correspondence 9.45pm

Presiding member noted a message from a Te Hiaroa parent asking for a full breakdown of fundraising from Matariki evening.

Action:

Principal will respond with the details regarding Matariki fundraising.

5. Other business 9.50pm

Presiding member notes she will speak at the licencing hearing for The Gaff on 12 August.

6. Meeting closure 9.50pm

6.1 Closing karakia

Nicola Owen

Whaia te iti kahurangi, ki te tuohu koe me he maungateitei



